

College for Health, Community and Policy
Nutrition and Dietetics Coordinated Program in Dietetics

Admission Requirements

- Admission and acceptance to UTSA as a degree-seeking, undergraduate student.
 - Apply online "Apply Texas" application system www.applytexas.org.
 - International students must follow the admission process through the UTSA International Office, <https://international.utsa.edu/>.
 - Meet with a Life and Health Sciences Academic Advisor, <https://www.utsa.edu/advising/advisor/life.html>.
 - Must have a minimum cumulative GPA of 3.0.
 - Submit documents in the application
 - All transcripts (unofficial)
 - Two references preferably by faculty members (one work supervisor or advisor will be accepted)
 - A resume
 - Written 1-page statement indicating personal career goals, knowledge of the profession, commitment, interests, and motivation.
-

Application Information

A hard copy of the application can be downloaded on our website for viewing purposes only. The Admissions Committee invites qualified candidates to interview for admissions. Decisions letters will be sent once interview process is completed. **For questions, please email Dietetics@utsa.edu.**

- If this application is not submitted within 60 minutes, then you will have to restart the application.
- Data is not saved and will only be captured once you submit the application.
- Once you exit, (close your browser), then all data will be lost.
- You can click the link to start the application unlimited times.

2

Personal Information

▶ Response Required

First Name	Enter a response
Middle Name	Enter a response
Last Name	Enter a response
Phone Number (with area code)	Enter a response
Email Address	Enter a response
Mailing Street Address, City, State, Zip and County	Enter a response
Ethnicity (optional)	Enter a response

3

UTSA Enrollment Status

▶ Response Required

Current UTSA student	UTSA Admission pending	Have not applied to UTSA
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Current students: provide Banner ID or ABC123		
<input type="text"/>		

4

Overall GPA

The program requirement is a 3.0 GPA or higher for all undergraduate courses. Please do not proceed with the application if you do not meet this requirement.

- Must include all completed coursework at UTSA and other institutions.
- Your academic advisor can provide your overall GPA.
- Degree Works and myUTSA have information about your GPA, but will not include transferred courses into account.

▶ Response Required

5

Employment History

Provide information for current or last 2 employment experiences.

If you have no employment history, answer n/a

▶ Response Required

Position 1: Job Title	<input type="text" value="Enter a response"/>
Position 1: Employer Name	<input type="text" value="Enter a response"/>
Position 1: City, State	<input type="text" value="Enter a response"/>
Position 1: Year(s) of Employment	<input type="text" value="Enter a response"/>
Position 1: Provide email address if we can contact or answer n/a	<input type="text" value="Enter a response"/>
Position 2: Job Title	<input type="text" value="Enter a response"/>
Position 2: Employer Name	<input type="text" value="Enter a response"/>
Position 2: City, State	<input type="text" value="Enter a response"/>
Position 2: Year(s) of Employment	<input type="text" value="Enter a response"/>
Position 2: Provide email address if we can contact or answer n/a	<input type="text" value="Enter a response"/>

6

Education

Within the last 12 months, have you been a student at an institution of higher education and received a degree?

▶ Response Required

Yes and I earned a degree	Yes but I did not earn a degree	No
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Name of institution and degree earned and graduation date if applicable.		
<input type="text"/>		

7

Education

Provide special training or certifications earned including institution and year. If not applicable, answer n/a.

▶ Response Required

Enter a response

8

Education

Do you have a Dietetic Program Verification Statement?

A verification statement is granted by a university who offers an accredited dietetic program. The statement verifies completion of an undergraduate degree in nutrition or dietetics.

▶ Response Required

Yes

No

If yes, list the name of institution and year received

Education

Prerequisite Courses

Select ONE of the following answers for each prerequisite course:

- Grade and enter year
- Still Needed and enter semester and year you plan to take the courses

▶ Response Required

	Still Needed	A	B	C
General Chemistry I w/ lab (4 credit hours)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Enter year completed if A, B, C selected. Enter semester and year course planned if Still Needed selected.

	Still Needed	A	B	C
General Chemistry II w/lab (4 credit hours)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Enter year completed if A, B, C selected. Enter semester and year course planned if Still Needed selected.

	Still Needed	A	B	C
Organic Chemistry I w/ lab (4 credit hours)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Enter year completed if A, B, C selected. Enter semester and year course planned if Still Needed selected.

	Still Needed	A	B	C
Human Anatomy w/ lab (4 credit hours)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Enter year completed if A, B, C selected. Enter semester and year course planned if Still Needed selected.

	Still Needed	A	B	C
Human Physiology w/lab (4 credit hours)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

	Still Needed	A	B	C
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Enter year completed if A, B, C selected. Enter semester and year course planned if Still Needed selected.

	Still Needed	A	B	C
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Microbiology w/ lab (4 credit hours)

Enter year completed if A, B, C selected. Enter semester and year course planned if Still Needed selected.

	Still Needed	A	B	C
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Biochemistry (2000 level or higher) (3 credit hours)

Enter year completed if A, B, C selected. Enter semester and year course planned if Still Needed selected.

	Still Needed	A	B	C
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Statistics (3 credit hours)

Enter year completed if A, B, C selected. Enter semester and year course planned if Still Needed selected.

	Still Needed	A	B	C
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Introduction to Psychology, Sociology, or Anthropology (3 credit hours)

Enter year completed if A, B, C selected. Enter semester and year course planned if Still Needed selected.

	Still Needed	A	B	C
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Introduction to Management (3000 level or higher)

Enter year completed if A, B, C selected. Enter semester and year course planned if Still Needed selected.

	Still Needed	A	B	C
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	Still Needed	A	B	C
Introduction to Nutritional Sciences* (3 credit hours) - *Must earn a "B" or better in Introduction to Nutritional Science NDT 2043 or Nutrition	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Enter year completed if A, B, C selected. Enter semester and year course planned if Still Needed selected.				

10

References

Provide the name and contact information for each reference.

Instructions

- Advisors, faculty, professor recommendations can be from current or previous institutions.
- Required: send each of your references the "Reference Form Link" to provide the recommendation. The link is posted on our website.
 - Please DO NOT click on the reference link as a student, ONLY COPY the link and email it to your reference.
 - The reference link is on the UTSA CPD website.

▶ Response Required

Reference 1: First and Last Name	Enter a response
Reference 1: Title (faculty, advisor, etc)	Enter a response
Reference 1: Email Address	Enter a response
Reference 1: Phone number	Enter a response
Your relationship to REFERENCE 1	Enter a response
Reference 2: First and Last Name	Enter a response
Reference 2: Title (faculty, advisor, etc)	Enter a response
Reference 2: Email Address	Enter a response
Reference 2: Phone number	Enter a response
Your relationship to REFERENCE 2	Enter a response

FERPA Rights and Reference Waiver

Family Educational Rights and Privacy Act of 1974 (FERPA). Under the provision of this Act, you have the right to see recommendations for admission.

- **IMPORTANT: It is your responsibility to inform the person writing your recommendation letter of your decision to WAIVE or NOT WAIVE your right to view the reference letter. Include a statement on your selection to your references. Example statements you must provide your reference:**
 - I waive my right to view the letter of recommendation according to FERPA guidelines.
 - This means you will not be able to request to review the submitted recommendations for this application.
 - I do not waive my right to view the letter of recommendation according to FERPA guidelines.
 - This means you will be able to request to review the submitted recommendations for this application.

Please choose your selection below:

▶ Response Required

I waive my right	I do not waive my right
<input type="radio"/>	<input type="radio"/>

Reference Waiver

This signature indicates your choice above to waive or not waive right of access.

▶ Response Required

SIGN HERE

Please Type Name

Please Type Name

Program Requirement Acknowledgement

Criminal Record Check

A criminal background check is a requirement during the semesters in which a student enrolls in field-based practicums. Students will be required to submit a Criminal Record Check **before the start of the fall semester each year**. It is the responsibility of the student to determine if his or her criminal history background will present a problem before applying for admission to the program. Students with problematic criminal history will not be able to complete most of the field-experiences that are required by the program.

With your signature below, you acknowledge the above criminal background check requirement.

▶ Response Required

SIGN HERE

Please Type Name

Please Type Name

Program Requirement Acknowledgement

Required Immunizations

Based on documented transmission of diseases commonly occurring in hospitals, clinics, and other health facilities, students must provide documentation of:

- Hepatitis B vaccine
- Diphtheria-tetanus (Td) within the last 10 years
- Measles/mumps/rubella (MMR)
- Varicella (chicken pox)
- Yearly flu vaccine
- Negative tuberculosis (TB) skin test or blood test

Note: Medical vaccine exemptions from a medical doctor are allowed.

With your signature below, you acknowledge the above immunization requirements.

▶ Response Required

SIGN HERE

Please Type Name

Please Type Name

Program Requirement Acknowledgement

Health Insurance Coverage

- It is highly recommended that you have health insurance coverage while in the program.
- In year 3, some clinical sites require students to have health insurance coverage. If you do not have health insurance coverage, this may impede your practicum placements.
- Students may enroll in the UT System-endorsed Student Health Insurance plan or select a comparable health insurance from another source. All students are **encouraged** to seek coverage through personal or the Academic Health Plans (<https://www.utsa.edu/health/insurance.html>).

With my signature below, I acknowledge that health insurance in year 3 of the program may be necessary.

▶ Response Required

SIGN HERE

Please Type Name

Please Type Name

Required Documents

Unofficial Transcripts

- Upload a copy of your transcript from Degreeworks.
- For non-UTSA students without access to Degreeworks, upload copies of ALL unofficial transcripts here.
- Applicants MUST CIRCLE or HIGHLIGHT the CPD program prerequisites on all of their transcripts before uploading.

▶ Response Required

+ Choose File ⬆️ Upload ✕ Cancel

Required Documents

Unofficial Transcripts

If you have any additional transcript(s) for courses taken elsewhere (example: at Community College), please upload here.

+ Choose File ⬆️ Upload ✕ Cancel

Required Documents

Statement letter

- Format: double-spaced, 12-font, 1-inch margins - no more than one page in length
- Address the following: **interests, motivation, career goals, commitment and knowledge of the profession.**

▶ Response Required

[+ Choose File](#) [📁 Upload](#) [✕ Cancel](#)

Required Documents

Current resume

Resume must include honors, awards, scholarships, and volunteer experiences.

▶ Response Required

[+ Choose File](#) [📁 Upload](#) [✕ Cancel](#)

Application Signature

The committee will not evaluate your application until you are admitted to UTSA, and this application form, personal statement, two reference forms, a resume, and transcripts are submitted.

By signing this application, you certify that:

- You have read and understand the admission requirements for the Coordinated Program in Dietetics.
- You understand that the Admissions Committee cannot make any decision regarding your application until transcripts for all courses taken, supporting documents, and this supplemental application have been received.
- If you have courses in progress or still needed during the application process, acceptance to the program is conditional upon satisfactory completion of the outstanding courses. Transcripts showing completed courses after acceptance must be submitted.
- You understand that all actions on admission of students to the Coordinated Program in Dietetics are prerogative of the Admissions Committee and that the information submitted herein will be relied upon by officials of The University of Texas at San Antonio to determine your status for UTSA admission and residence eligibility.
- The information in this application is complete and correct and you understand that the submission of false information is grounds for rejection of the application, withdrawal of any offer of acceptance, cancellation of enrollment, or appropriate disciplinary action including dismissal from the program.
- That any statements submitted in conjunction with this application are my own work.

▶ Response Required

SIGN HERE

Please Type Name

Please Type Name